**TERMS OF PUBLISHING PAPERS**

**IN THE “INTERNATIONAL JOURNAL OF OCCUPATIONAL MEDICINE AND ENVIRONMENTAL HEALTH”**

http://ijomeh.eu/Instructions

The “International Journal of Occupational Medicine and Environmental Health” has been published since 1988. The journal was initiated by the Nofer Institute of Occupational Medicine (Lódź, Poland), and has been supported by the Polish Association of Occupational Medicine (Lódź, Poland). The rules governing the procedure of publishing papers in the journal are adjusted to the Recommendations for the Conduct, Reporting, Editing and Publication of Scholarly Work in Medical Journals (http://www.icmje.org). The International Committee of Medical Journal Editors (ICMJE) formulated these rules.

I. GENERAL

1. The “International Journal of Occupational Medicine and Environmental Health” (IJOMEH) publishes in English original papers, review papers, case reports and letters to the editor. Special preference is given to papers concerning industrial hygiene, preventive medicine, diagnosis and treatment of occupational diseases, physiology and psychology of work, toxicological research, environmental toxicology, and epidemiological studies devoted to occupational and environmental problems. Manuscripts must be original and previously unpublished. Manuscripts that do not meet the requirements specified in the Terms are returned to authors for reediting before evaluating their contents. Only manuscripts written in correct English will be accepted.

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1) The publisher of IJOMEH collects the following fees from the authors:
   - PLN 300 / EUR 95 / USD 115 – the initial (non-refundable) fee for submission of the article.
   - PLN 2300 / EUR 650 / USD 790 – the initial (non-refundable) fee for submission of the article number in the journal. The payment must be made within 7 days of the date of submission. Initial verification of the article shall be started only after the publisher has received the initial fee. Unpaid articles are withdrawn from the Editorial System by publisher.
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5) The cost of bank charges is incurred by the authors.

6) The Agreement contains input of the individual authors (research concept, research methodology, collecting material, statistical analysis, interpretation of results, references), declared by authors while submitting the publication via the Editorial System. Ghostwriting and guest authorship, which constitute scientific misconduct, will be publicized by the publisher by notifying the institutions employing the authors, scholarly societies, etc.

2. The Title Page

It should contain: 1) the title of the paper (concise but informative); 2) a running title (max 50 characters, including spaces); 3) full names of the authors (the order of authors’ names as in the Editorial System – this is the order to be published); 4) affiliations (institution name, city, country, department name and organizational unit); 5) corresponding author’s data (name and surname, institution name and address, e-mail address and telephone number); 6) funding source data: the number and title of the program/research/grant fund under which the study has been carried out and the funding sources used for the publication, the manager/chief investigator of the program/research/grant data (name and surname, and degree); 7) acknowledgments: A list of organizations that need acknowledging but do not justify authorship, such as support by a departmental chair; 8) acknowledgments of technical help; 9) information on a potential conflict of interest.

3. Manuscript Arrangement

The authors should submit the editable electronic copies of: 1) body of manuscript, 2) title page, 3) tables, 4) figures. The publisher accepts works prepared in Microsoft Word, 12 point Times New Roman font, 1.5 spaced. A4 format. The figures should be prepared in the format described in the paragraph titled FIGURES.

**FIGURES**

Manuscript length restrictions and additional fees

- up to 300 words: max 6 tables, each additional – PLN 70 (for domestic payments only) / EUR 20 / USD 25;
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**ABSTRACT:** Up to 300 words. The abstract should provide the context or background for the study and should state the study’s purpose, basic procedures (selection of study participants, settings, measurements, analytical methods), main findings (giving specific effect sizes and their statistical significance, if possible). The abstract should be a summary of the key points of the study and results, and should be structured so that the reader can understand the main findings and conclusions. The abstract should be concise and informative, conveying the main points of the study. It should contain the title of the paper (concise but informative), a running title, the author’s name and affiliation, and the main findings and conclusions of the study.

**OCCASIONAL PAPERS:** These should present the methods and results of authors’ own research and thorough evaluation and the reference to other research on the topic. They should include:

- Introduction: It should give a clear, concise account of the background of the problem and the rationale behind the investigation. Only references with a direct bearing on the work submitted should be cited.

- Material and Methods: This section should be detailed so as to give the reader a clear idea of what has been done. It should contain all the details necessary for the replication of the study. It should also contain any information that is needed to understand the results of the study and how they were obtained. The methods section should be clear and concise.

**KEY WORDS:** 6 key words – according to the Medical Subject Headings (MeSH) (https://www.nlm.nih.gov/mesh/authors.html), each one started with a capital letter.

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- Material and Methods: This section should be detailed so as to give the reader a clear idea of what has been done. It should contain all the details necessary for the replication of the study. It should also contain any information that is needed to understand the results of the study and how they were obtained. The methods section should be clear and concise.

- Results: This section should present the results of the study in a clear and concise manner. It should include all the data that are relevant to the study and should be presented in a logical and organized manner. The results section should be accompanied by appropriate statistical analysis and interpretation.

- Discussion: This section should discuss the results in the context of the existing literature. It should be limited to the interpretation of the results and should not contain any new information or data. The discussion section should be concise and focused.

- Conclusion: This section should summarize the main findings of the study and should be limited to the conclusions that can be drawn from the results. The conclusion should be concise and focused.

- References: This section should contain a list of all the sources that were cited in the text. It should be organized alphabetically by author name and should include all the information that is necessary for the reader to locate the source of the information. The references section should be concise and focused.

- Acknowledgments: This section should contain any information that is necessary for the reader to understand the study and the results. It should be limited to the acknowledgments of funding sources, equipment, etc.

- Funding: This section should contain any information that is necessary for the reader to understand the study and the results. It should be limited to the acknowledgments of funding sources, equipment, etc.

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- Ethics: When reporting experiments on human subjects, indicate whether the procedures followed were in accordance with the ethical standards of a responsible committee on human experimentation (institutional and national) and with the Helsinki Declaration as revised in 2013. Do not use patients’ names, initials, or hospital numbers, especially in illustrative material. When reporting experiments on animals, indicate whether the institution’s or a national research council’s guidelines or any national law on the care and use of laboratory animals were followed.

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surement error or uncertainty (such as confidence intervals). Avoid relying solely on statistical hypothesis testing, such as the use of p values, which fails to convey important quantitative information.

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**Discussion:** Emphasize the new and important aspects of the study and a comprehensive interpretation of the results obtained against the background of the existing knowledge. Quotations should be restricted to those with immediate relevance to the study findings. A reference should be avoided.

**Conclusions:** Should refer to the established aims of the paper.

**REFERENCES:**

**Introduction:**

A clear and concise description of the scope of the research, outline of the research problem and the current state of knowledge in a given field, and a clear presentation of the aims and reasons for undertaking the review.

**Methodology:**

Precise description of the criteria for selection and exclusion of reference works with an indication of their limitations and/or advantages, indication of methods used to search the literature (searching of electronic databases, browsing of magazines), key words used, time period covered by the review (year of publication of the selected articles), language of publications, etc.

**Results:**

Concise, clear, consistent and impartial description of new information, ideas, methods and prospective research in the discussed field.

**Conclusions:**

They should indicate perspectives for further research and theoretical and/or practical implications of new findings or discoveries reported in the work. Conclude but clear intenities should be used in the text to facilitate browsing of the paper by the readers. It is advisable to include most important data in tables and figures – the information contained there should not be repeated in the text.

**Figures and graphs:**

- Paper in the journal:
  - article not in English: Stępka E, Basińska MA. [Temperament vs. chronic fatigue in...]
  - figures:
  - electronic sources:
  - conference proceedings (conference paper):

**REFERENCEs:**

**Conclusions:**

- they have placed in the article on the title page, full information about the funding source (including the number and title of the program/research/grant under which the study has been carried out and the funding sources used for the publication, the manager/chief investigator of the program and/or research/grant/dame and source, name, degree) and other financial relationships with any organization or person with a direct financial contribution to the subject of the research or examined materials discussed in the article (e.g., through employment, consultancies, stock ownership, honoraria);
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